



Workforce Development Board Quarterly Meeting

Thursday, March 10, 2022

WebEx

Attendance

Members Present			Members Absent	Guests/ Presenters
Sally Bartas	Anita Hicks	Anna Maria Palmer	Evan Athanas	Michael DiGiacomo
Sheldon Caplis	Bob Holsey	Rebecca Pennington	Tyra Franklin	Alicia Fales
Natalie Edington	Mary Hough	Mitchell Posner	Jackie Griffin	Mike Grubbs
Cynthia Etheridge	Leonard Howie	Deborah Rowe	Anita Hammond	Ali Von Paris
Bryce Freeman	Patti Madigan	Robert Santoni	Brent Howard	Joseph Seymour
Anna Gavin	Alison McKay	Louise Slezak	Sandra Peregoy	Marcus Wang
Kerry Graves	Patrick McQuown	Nicholas Stewart	Jim Russell	
David Hahner	Elaine Meyer-Lee	Chad Waskey	Melissa Wells	
Douglas Handy	Mark Millspaugh	Melissa Werner		
Mary Hansen (for Sandra Peregoy)	Mike Netzer			
			Staff	
			Renee Barnes	Neishall Schuyler
			Carol Brooks	Anthony Smith
			Todd Dolbin	Katie Taylor Fleming
				Tracy Tyler
				Britney

Call to order

Anna-Maria Palmer called the meeting to order at 8:02 a.m., thanking members for participating in the meeting as well as welcoming all guests.

Board Business – voting members

Anna-Maria Palmer, Board Chair

- Board members present voted unanimously to approve the December minutes as official Board documents.
- Anna-Maria reminded the Board that members are required to submit a signed Conflict of Interest Statement and Financial Disclosure upon appointment, and annually throughout their term of service. C.O.I. statements for the 2022 calendar year and financial disclosure (2021) were due by Feb. 28, 2022. The deadline has been extended to March 25.

Executive Committee Updates – Special Business Session

- The Executive Committee held a Special Business Session during the first quarter of 2022, prior to March Quarterly Board Meeting. These meetings were critical to:
 - Develop an summary of recommendations to present to the County Executive to include:
 - A WDB succession plan for PY2023 in anticipation of several member transitions including the Chair, Vice Chair and key members of the leadership team
 - Upcoming Member Transitions and Re-Appointments
 - Seeking Candidate Nominees from Business Membership - Board Chair
 - Strategic direction for the Workforce Development Board and its Working Committees that assures we are compliant with federal/state policy guidance and local assurances for WIOA funded programs, services, performance measures and benchmarks for success

- Re-align the Board’s priorities, goals and recommendations as written in the Local Workforce Area Plan (2020-2024) with the more immediate pandemic response strategies as outlined by the Economic Recovery Subcabinet, DEWD and Economic Development Advisory Board
- The Executive Committee determined it was unnecessary to create a resolution from the Board to present the County Executive with recommendations for the investment of the additional ARPA funds designated specifically for Workforce Development initiatives; Board members were encouraged to submit their ideas and suggestions to the County Executive through the County online portal if interested.
- The Committee Chairs are proposing a reconfiguration of the working committees for greater efficiency. The EC suspended all committee activities during the Special Business Session. Going forward, the new Board Chair and leadership team will determine the need, priority and expectations for any committees established during the PY2023 strategic planning activities.
- Statewide Perspective – Michael DiGiacomo, Executive Director of the Governor’s Workforce Development Board provided statewide perspective on what is happening in Maryland across the regional workforce development system and within business and industry. There is a current priority for apprenticeship opportunities in high school and community college career and technical education (CTE) programs.

DEWD Updates

Leonard Howie, Director, Economic and Workforce Development

Leonard provided the Board with updates on the DEWD organization:

- Organizational Restructure
- Workforce Development Updates – WIOA Budget & Performance Metrics
- State ARPA Funds for Workforce Development Initiatives

One-Stop Operator Update - Joseph Seymour, Managing Director, Operational Excellence of KRA Corporation shared an update on the status of seeking a replacement for our local One-Stop Operator.

Economic Development Advisory Board Updates

Marcus Wang, Chair, provided an update on the EDAB’s recent initiatives. They had a presentation on public safety at their last meeting.

Board Member Updates

Anna-Maria opened the floor for updates shared by members of the Board. Michael Grubbs shared information about upcoming apprenticeship programs at BCPS.

Closing Remarks

The next Workforce Development Board meeting is scheduled for June 9, 2022 from 8 – 10 a.m. Details forthcoming. The meeting was adjourned at 9:56 am.