

**Baltimore County Landmarks Preservation Commission**  
**April 13<sup>th</sup>, 2023 Meeting Minutes**

**Call to order; introduction of Commission members; pledge of allegiance to the Flag; statement of purpose and operating procedures**

Mr. Holman-Chair, opened the regular monthly meeting of the Baltimore County Landmarks Preservation Commission (LPC) at 6:00 p.m. Through the meeting, the following Commission members were:

Present

Ms. Phoebe Evans Letocha  
Ms. Jamie Ferguson  
Mr. John Holman, Chair  
Mr. Scott Holupka  
Mr. Ed Hord , Vice-Chair  
Mr. Vincent Johnson  
Ms. Wendy McIver  
Ms. Lili Mundroff  
Mr. Raymond Scott  
Mr. Christopher Parts

Not Present

Ms. Selisa Jefferson  
Mr. Christopher Weston

Attending County staff included Ms. Caitlin Merritt (Preservation Services Chief), Ms. Jennifer Nugent (Division Chief, Development Review), Ms. Jessica Brannock (Preservation Planner), and Mr. Jeffery Utermohle (Office of Law).

**1. Review of the Agenda**

Ms. Brannock reported that there were no changes made to the Preliminary Agenda published April 6<sup>th</sup>, 2023.

**2. Approval of the Minutes**

Mr. Holman asked if anyone proposed changes to the March 9<sup>th</sup>, 2023 Minutes. Hearing none, Mr. Parts moved to approve the minutes as proposed, the motion was seconded by Mr. Hord and passed with affirmative voice votes being cast by Ms. Evans Letocha, Ms. Ferguson, Mr. Holupka, Mr. Hord, Mr. Johnson, Ms. McIver, Ms. Mundroff, Mr. Scott, Mr. Parts, and Mr. Holman. There were no dissenting votes.

**3. Consent Agenda**

Ms. Brannock read the Action Recommendation for Consent Agenda Items 4 and 5.

Mr. Holman asked if anyone wished to discuss the Consent Agenda Items further. The Commission had no comments or questions. Mr. Parts moved to issue a Certificate of Appropriateness for the Consent

Agenda Items as proposed. Mr. Hord seconded the motion, which passed with affirmative votes being cast by Ms. Evans Letocha, Ms. Ferguson, Mr. Holupka, Mr. Hord, Mr. Johnson, Ms. McIver, Ms. Mundroff, Mr. Scott, Mr. Parts, and Mr. Holman. There were no dissenting votes.

### **Items for Discussion and Vote**

- \*\*4.** Gallagher Property, 703 Abell Ridge Circle, Towson; “The Ridge” (Lot 12 Single Property District), County Historic District; Construction of an in-ground pool spa and rear yard fence installation [County Council District #2].

Approved via the Consent Agenda to issue a Certificate of Appropriateness.

*Citing Baltimore County Historic Design Guidelines, Additions and Infill: pages 1-7, and Fences and Landscapes: pages 1-5; County Code Sec. 32-7-405.*

- \*\*5.** Schnitzer Property, 1721 Arlington Ave, Relay; Contributing structure in the Relay County Historic District; Rear yard fence installation [County Council District #1].

Approved via the Consent Agenda to issue a Certificate of Appropriateness.

*Citing Baltimore County Historic Design Guidelines, Fences & Landscape: pages 1-5; County Code Sec. 32-7-405.*

- 6.** Kacur Property, 1606 S Rolling Road, Relay; Contributing structure in the Relay County Historic District; In-kind vinyl siding replacement on rear elevation [County Council District #1].

Ms. Brannock introduced the agenda item, which involved an in-kind vinyl siding replacement. The rear elevation of the 2 ½ story frame dwelling is clad in original 5-inch wooden Dutch-lap siding, with a portion of 4-inch vinyl clapboard siding that was installed prior to the purchase of the home in 1979. The existing vinyl siding is failing, and portions have been reattached. The owners wish to replace the existing, deteriorated vinyl clapboard siding with an upgraded vinyl, 5” Dutch Lap Siding by Prodigy. The replacement siding will simulate the original wooden Dutch-lap, size and texture, and will be repainted to match the existing color.

Ms. Brannock shared that Staff is accepting of the upgraded, in-kind replacement as proposed, as the replacement will be made on the rear elevation, and will not be visible to the public right-of-way.

Ms. Brannock concluded her summary, and introduced the property owner, Mr. John Kacur. Mr. Kacur states that he is available to answer any questions that the Commission may have.

The Commission had no further questions or comments.

Mr. Hord moved to issue a Certificate of Appropriateness for the in-kind vinyl siding replacement as proposed. The motion was seconded by Mr. Hord, and passed with affirmative votes being cast by Ms. Evans Letocha, Ms. Ferguson, Mr. Holupka, Mr. Hord, Mr. Johnson, Ms. McIver, Ms. Mundroff, Mr. Scott, Mr. Parts, and Mr. Holman. There were no dissenting votes.

*Citing Baltimore County Historic Design Guidelines, Façade Materials: pages 1-12; County Code Sec. 32-7-405; Sec. 11-2-201.*

## **Other Business**

Ms. Brannock informed the Commission that the following historic review applications/ historic property tax credit applications were approved by staff as an emergency repair (ER) or due to the receipt of a Part II approval for work reviewed by the Maryland Historic Trust:

- Pommer Property, 9 N Beechwood Ave, Contributing property within the Old Catonsville National Register Historic District, Part II Approval for In-kind slate main roof replacement; and existing asphalt rear addition roof replacement with synthetic slate (MHT Part 2) County Council District # 1].

Ms. Merritt reminded the Commission that the Spring Training Session through the Maryland Association of Historic District Commissions is scheduled for May 8, 2023.

Mr. Parts moved to adjourn the meeting. Mr. Hord seconded the motion, which passed with affirmative votes being cast by Ms. Evans Letocha, Ms. Ferguson, Mr. Holupka, Mr. Hord, Mr. Johnson, Ms. McIver, Ms. Mundroff, Mr. Scott, Mr. Parts, and Mr. Holman. There were no dissenting votes.

The meeting adjourned at 6:15 PM.

JCB:jcb