



BALTIMORE COUNTY ADMINISTRATIVE CHARGING COMMITTEE

MEETING MINUTES

MEETING #5 – SEPTEMBER 15, 2023 @ 1:00 PM

ROOM 118, HISTORIC COURTHOUSE AND VIA WEBEX

Call to Order and Roll Call:

- At 1:04 p.m. Chair Joan Harris called the meeting to order.
- Chair Joan Harris, Vice-Chair Christopher Tsui, Sharon Knecht and Tiffany Justice were present in person, and Elizabeth Dishon-Feuer attended via WebEx.
- Henry Callegary, Kelly La Valley and Lisa Morris were present from the Baltimore County Administrative Office. Bambi Glenn was present from the Baltimore County Office of Law.

Approval of August 18, 2023 Meeting Minutes:

- Joan Harris moved to adopt the minutes of the August 18, 2023 Baltimore County Administrative Charging Committee meeting. Christopher Tsui seconded the Motion.
- The motion was approved unanimously.

Administrative Updates:

- Coordination Manager Henry Callegary provided administrative updates to the members of the Committee.
- Compensation for members of the Baltimore County Administrative Charging Committee should be finalized by Human Resources, expectantly next week.
- Meetings are scheduled for October and November 2023, there is no meeting scheduled for December 2023 at this time.

New Business:

- At 1:07 p.m. Chair Joan Harris moved to add the December 8, 2023 at 1:00 p.m. meeting into the calendar. The meeting room will be determined at a later date. Vice-Chair Christopher Tsui seconded the motion.
- The motion to add the December 8, 2023 meeting was approved unanimously.
- At 1:07, Vice-Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee meet in closed session for the purposes of reviewing Baltimore County Police Department's investigatory files and make determinations as to whether to administratively charge and recommend discipline against accused law officers per §3-3-2706(B) of the Baltimore County Code, and COMAR 12.04.09.05(D)(1). Elizabeth Dishon-Feuer seconded the motion.
- The motion to move into closed session was approved unanimously.
- At 1:08 p.m. the Baltimore County Administrative Charging Committee moved into closed session.
- All members, along with Henry Callegary, Bambi Glenn, Lisa Morris and Kelly La Valley attended the closed session.
- During the closed session, members reviewed investigatory files and made determinations as to whether to administratively charge, and recommend discipline towards, law enforcement officers, as well as producing written opinions on these matters
- At 3:10 p.m. Vice-Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee return to open session. Tiffany Justice seconded the motion.
- The motion to return to open session was approved unanimously.

Adjournment and Next Meeting:

- At 3:11 p.m. Vice-Chair Christopher Tsui moved to adjourn the Administrative Charging Committee meeting until October 13, 2023 at 1:30, at which time the Committee will meet in Room 118 of the Baltimore County Historic Courthouse and via WebEx. Tiffany Justice seconded the motion.
- The motion was approved unanimously