



**BALTIMORE COUNTY ADMINISTRATIVE CHARGING COMMITTEE**

**MEETING MINUTES**

**MEETING #8 – DECEMBER 8, 2023 @ 1:00 PM, ROOM #118, HISTORIC COURTHOUSE AND VIA WEBEX**

**Call to Order and Roll Call:**

- Chair Joan Harris called the meeting to order at 1:02 p.m.
- Chair Joan Harris, Vice-Chair Christopher Tsui, Tiffany Justice, and Elizabeth Dishon-Feuer were present in person. Sharon Knecht was present via Webex.
- Henry Callegary and Kelly La Valley were present from the Baltimore County Administrative Office. Jennifer Frankovich was present via Webex from the Baltimore County Office of Law.

**Approval of November 3, 2023 Meeting Minutes:**

- Vice-Chair Christopher Tsui moved to adopt the minutes of the November 3, 2023 Baltimore County Administrative Charging Committee meeting. Elizabeth Dishon-Feurer seconded the motion.
- The motion was approved unanimously.

**Approval of 2024 Meeting Dates:**

- Vice-Chair Christopher Tsui moved to adopt January 5, 2024, February 2, 2024, March 1, 2024 and April 5, 2024 upcoming meeting dates. Tiffany Justice seconded the motion.
- The motion was approved unanimously.

**New Business:**

- At 1:05 p.m. Vice-Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee meet in closed session for the purposes of reviewing Baltimore County Police Department investigatory files and making

determinations as to whether to administratively charge and recommend discipline against accused law officers per §3-3-2806(B) of the Baltimore County Code, and COMAR 12.04.09.05(D)(1). Elizabeth Dishon-Feuer seconded the motion.

- The motion to move into closed session was approved unanimously.
- During the closed session, members reviewed investigatory files and made determinations as to whether to administratively charge, and recommend discipline towards, law enforcement officers, as well as producing written opinions on these matters.
- At 5:09 p.m. Vice-Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee return to open session. Elizabeth Dishon-Feuer seconded the motion.
- The motion to return to open session was approved unanimously.
- At 5:09 p.m. the Board re-entered open session.
- Elizabeth Dishon-Feuer moved to revise the start time of future meetings to 12:00 p.m., availability permitting. Vice-Chair Christopher Tsui seconded the motion.
- The motion was approved unanimously.

**Adjournment and Next Meeting:**

- At 5:10 p.m., Vice-Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee adjourn until January 5, 2024 at 12:00 p.m., when it will meet in Room 118, Historic Courthouse and via WebEx. Tiffany Justice seconded the motion.
- The motion was approved unanimously.