



BALTIMORE COUNTY ADMINISTRATIVE CHARGING COMMITTEE

MEETING MINUTES

**MEETING #7 – NOVEMBER 3, 2023 @ 1:00 PM, ROOM #118, HISTORIC
COURTHOUSE AND VIA WEBEX**

Call to Order and Roll Call:

- Chair Joan Harris called the meeting to order at 1:04 p.m.
- Chair Joan Harris, Vice-Chair Christopher Tsui, Tiffany Justice, and Elizabeth Dishon-Feuer were all present. Sharon Knecht was absent.
- Henry Callegary and Kelly La Valley were present from the Baltimore County Administrative Office. Bambi Glenn was present from the Baltimore County Office of Law.
- Lt. Eric Cross was present from the Baltimore County Police Department via WebEx.

Approval of October 13, 2023 Meeting Minutes:

- Vice-Chair Christopher Tsui moved to adopt the minutes of the October 13, 2023 Baltimore County Administrative Charging Committee meeting. Tiffany Justice seconded the motion.
- The motion was approved unanimously.

Administrative Updates:

- Coordination Manager Henry Callegary provided administrative updates to the members of the Committee.
- In October, Mr. Callegary and Police Accountability Board Chair Linda Shields, Esq. attended a regional summit for Police Accountability Board chairs and administrative staff to discuss trends, concerns, and potential legislative proposals for the upcoming 2024 Maryland General Assembly session.
- An article in the Baltimore Banner came out about the Baltimore City Administrative Charging Committee and the volume of their cases. Baltimore County is in a strong position in regards to its process in terms of staffing, support, and accessibility.

- The Police Accountability Board’s Annual Report will be officially published in December. The November Police Accountability Board meeting is focused on a discussion and full review of the Annual Report. This will include recommended policy changes. The Administrative Charging Committee membership is listed in the report, along with links to the agenda, minutes, and recordings of the prior meetings.
- Chair Joan Harris asked that, with respect to the Police Accountability Board, if any jurisdictions going to be attempting to propose legislative changes for the 2024 Maryland General Assembly Session? Mr. Callegary answered that it was a strong possibility that legislation is introduced to revise language in the statute.
- The Administrative Charging Committee discussed how much information should be provided to the Police Accountability Board. Per a discussion with Bambi Glenn and other members of the administrative staff, the lead charge within a complaint by a member of the public can be disclosed at Police Accountability Board meetings and in the annual report. In addition to the number of cases and the outcomes, the lead charge does not reveal the identity of the complainant or the officer.

New Business:

- A question was asked by a member of the public as to whether there would be a time to ask questions to the Administrative Charging Committee. Mr. Callegary answered that there is no public comment period. Email correspondence is welcome and will be passed on to the Administrative Charging Committee.
- At 1:13 p.m. Vice Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee meet in closed session for the purposes of reviewing Baltimore County Police Department’s investigatory files and making determinations as to whether to administratively charge or recommend discipline against accused law officers per §3-3-2706(B) of the Baltimore County Code, and COMAR 12.04.09.05(D)(1). Tiffany Justice seconded the motion.
- The motion to move into closed session was approved unanimously.
- During the closed session, members reviewed investigatory files and made determinations as to whether to administratively charge, and recommend discipline towards, law enforcement officers, as well as producing written opinions on these matters.
- At 2:42 p.m. Vice Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee return to open session. Elizabeth Dishon-Feuer seconded the motion.
- The motion to return to open session was approved unanimously.
- At 2:44 p.m. the Board re-entered open session.

Adjournment and Next Meeting:

- At 2:44 p.m. Chair Joan Harris reminded members of Baltimore County Administrative Charging Committee of the upcoming December 8, 2023 meeting at 1:00 p.m., Room 118, Historic Courthouse and via WebEx.
- Tiffany Justice asked if there are any considerations for the possibility of the public gaining access to the committee members' addresses. Mr. Callegary stated that if a member of the committee has been contacted by a member of the public in reference to a case; to him and Chair Joan Harris. There has not been an issue with this in other jurisdictions. If any member of the Administrative Charging Committee is threatened by a member of the public, they are to contact law enforcement.
- The Administrative Charging Committee will request the Baltimore County Police Department's Internal Affairs unit to present at the next meeting.
- At 2:48 p.m., Vice Chair Christopher Tsui moved that the Baltimore County Administrative Charging Committee adjourn until December 8, 2023, at 1:00 p.m., when it will meet in Room 118, Historic Courthouse, and via WebEx. Elizabeth Dishon-Feuer seconded the motion.
- The motion was approved unanimously.