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**"INTEGRITY...FAIRNESS...SERVICE"**

**SPECIAL ORDER # 2017-04**

**DATE: October 2, 2017**

**TO: All Police Department Personnel. To be Announced at Roll Call and a Copy Posted on the Department's Intranet Site.**

**RE:** Use of Facial Recognition Technology.

**EFFECTIVE:** Immediately.

**BACKGROUND:** In recent years advances in technology have provided Department members with additional resources to use in solving and suppressing crime in Baltimore County (e.g., body worn cameras, automated license plate readers, facial recognition technology, etc.). While these technologies can be very useful to members of the Department, they may also cause privacy concerns for members of the community.

To ensure the Department is able to demonstrate its proper use of facial recognition technology, it has been decided that members will primarily use the facial recognition services provided by the Maryland Coordination and Analysis Center (MCAC). The MCAC documents justification information for each search it conducts using facial recognition technology. This information may be used in the future to respond to inquiries concerning the Department's use of this technology.

**PURPOSE:** To establish procedures for the use of facial recognition technology by Department members.

**RELATIONSHIP TO DEPARTMENTAL VALUES:** This project demonstrates the Department's value of **INTEGRITY** by allowing the Department to prove its proper use of facial recognition technology.

**POLICY:** Members of the Department wishing to use facial recognition technology will comply with the procedures contained in this Order.

#### **PROCEDURES:**

##### **GENERAL**

- Facial recognition technology will be used for criminal investigation purposes only.

##### **MEMBERS**

- Must have a valid, work related purpose prior to initiating the use of facial recognition technology.
- Only use facial recognition services provided by the MCAC.

**EXCEPTION:** A shift/unit commander may approve the use of other facial recognitions technologies if exigent circumstances exist. Any shift/unit commander approving such a request will:

1. Document justification for approving the request on a Form 12L, Intra-Department Correspondence, to his/her commander.
2. Submit a copy of the Form 12L to the Technology & Communications Section.

## **SPECIAL ORDER #2017-04 (Continuation)**

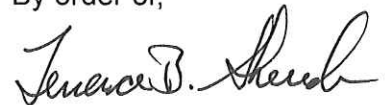
- Provide the MCAC with all information needed to document justification for the query (e.g., the requesting member's name and identification number, the central complaint (CC) number, type of case, etc.).
- Will not use potential matches generated using facial recognition technology as the sole basis to establish probable cause.
- Will not search body worn camera recordings using facial recognition software.  
**EXCEPTION:** Recognition software may be used to analyze the recording of a particular incident when a supervisor has reason to believe that a specific suspect or person in need of assistance may be the subject of a particular recording.

### **TECHNOLOGY & COMMUNICATIONS SECTION**

- Maintains a file of Forms 12L submitted by shift/unit commanders documenting use of non-MCAC facial recognition technologies.

**IMPLEMENTATION:** This Special Order will be distributed electronically to all Department members. Shift/Unit supervisors will be responsible for the referencing of this Special Order.

By order of,



Terrence B. Sheridan  
*Chief of Police*