



**Baltimore County, Maryland**  
Department of Permits, Approvals and Inspections  
Miscellaneous Permits and Licenses Division  
111 W. Chesapeake Avenue, Room 114  
Towson, MD 21204  
410-887-3616

## **Requirements for Parade Permit Applications**

**NOTE:** Any event which occurs on a STATE road may require a State Highway Administration "Special Event Permit"  
Contact State Highway Administration at 410-545-0300 or Visit: <https://www.roads.maryland.gov/pages/home.aspx>

1. Application shall be filed **not less than sixty (60) days** before the date of the proposed event.
2. **No Marking of Pavement:** Spray painting or placing any sign or mark on the roadway is prohibited.
3. The sponsor must obtain and provide **Certificate of Insurance** coverage to do business in the State of Maryland and remain in effect until termination of the event.

## **Certificate of Insurance Coverage Requirements**

Before a Parade Permit is issued, the applicant shall give to the county proof of insurance coverage issued by an insurance company authorized to do business in the state.

### **Commercial General Liability:**

The required insurance shall: (1) Name the county, its employees, officers, and agents as an additional insured; and (2) Be in an amount that the administrative authority determines is necessary to protect the public interest but not less than \$300,000 general liability insurance and \$100,000 property damage insurance.

### **Additional Insurers:**

Baltimore County Government **MUST** be named as an additional insured on the liability policy.

### **Certificate Holder**

Baltimore County Government  
400 Washington Avenue  
Towson, MD 21204