



FILM PRODUCTION PERMIT APPLICATION

BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PERMITS, APPROVALS AND INSPECTIONS
111 W. CHESAPEAKE AVENUE, ROOM 114
TOWSON, MD 21204
410-887-3616

APPLICATION FEE: \$225.00 (CHECKS PAYABLE TO "BALTIMORE COUNTY, MARYLAND")

APPLICATION SHALL BE FILED AT LEAST 30 CALENDAR DAYS BEFORE THE DATE OF THE PROPOSED EVENT

CERTIFICATE OF INSURANCE COVERAGE – THE FILM PRODUCTION COMPANY MUST OBTAIN AND PROVIDE INSURANCE COVERAGE TO DO BUSINESS IN THE STATE OF MARYLAND AND REMAIN IN EFFECT UNTIL TERMINATION OF THE EVENT. COMMERCIAL GENERAL LIABILITY COVERAGE – THE REQUIRED INSURANCE SHALL: (1) NAME THE COUNTY, ITS EMPLOYEES, OFFICERS, AND AGENTS AS AN ADDITIONAL INSURED; AND (2) BE IN AN AMOUNT THAT THE ADMINISTRATIVE AUTHORITY DETERMINES IS NECESSARY TO PROTECT THE PUBLIC INTEREST BUT NOT LESS THAN \$1,000,000 GENERAL LIABILITY INSURANCE AND \$1,000,000 PROPERTY DAMAGE INSURANCE.

FEES FOR COUNTY SERVICES – THE ADMINISTRATIVE OFFICER, PURSUANT TO § 3-1-202 OF THE BALTIMORE COUNTY CODE, IS AUTHORIZED TO ESTABLISH FEES TO OFFSET THE COSTS OF COUNTY SERVICES, INCLUDING BUT NOT LIMITED TO POLICE, SECURITY, TRAFFIC AND OTHER SERVICES, AS MAY BE REQUIRED BY THE COMMERCIAL FILM PRODUCTION. IF PERSONNEL, EQUIPMENT AND OTHER SUPPORT SERVICES ARE REQUIRED FROM BALTIMORE COUNTY, ATTACH THESE REQUIREMENTS TO THIS APPLICATION. ADDITIONAL COST ABOVE AND BEYOND THE PERMIT FEE, MAY BE INCURRED TO BALTIMORE COUNTY DEPENDING UPON THIS FILMS REQUIREMENT FOR ADDITIONAL SERVICES, EQUIPMENT AND PEOPLE. SUCH COSTS MAY BE DETERMINED BY USING THE FILM PRODUCTION SERVICE FEE SCHEDULE.

IF PROPERTY BELONGING TO BALTIMORE COUNTY GOVERNMENT IS USED IN RELATION TO THE MAKING OF THIS FILM, THEN A LICENSE AGREEMENT MAY ALSO BE REQUIRED.

TYPE OF PRODUCTION:

- FEATURE FILM TELEVISION SERIES COMMERCIAL DOCUMENTARY STILL SHOOT WEB SERIES
- STUDENT FILM PSA MUSIC VIDEO OTHER _____

MOTION PICTURE/FILM TITLE _____

PRODUCTION COMPANY NAME _____

PRODUCTION COMPANY ADDRESS _____ PHONE NO. _____

LOCATION MANAGER _____ PHONE NO. _____

MAILING NAME _____
(IF DIFFERENT FROM PRODUCTION COMPANY NAME)

MAILING ADDRESS _____
(IF DIFFERENT FROM PRODUCTION COMPANY ADDRESS)

CONTACT PERSON'S NAME _____ PHONE NO. _____

I hereby affirm, under the penalties of perjury, that the above information is true and correct, to the best of my knowledge, and that we will comply with all Baltimore County Laws, Rules, Regulations and Policies regarding this film production.

APPLICANT NAME _____ PHONE NO. _____

APPLICANT ADDRESS _____

APPLICANT'S AFFILIATION WITH THIS FILM _____

APPLICANT'S SIGNATURE _____ DATE _____

FILM SYNOPSIS _____

FILM PRODUCTION LOCATION INFORMATION

DATE AT THIS LOCATION	TIME(S) AT THIS LOCATION	NUMBER OF CREW	NUMBER OF ACTORS/EXTRAS	IS THIS A DRIVE-BY LOCATION?
DRIVE-BY ROUTE (ATTACH ADDITIONAL DETAILS/ROUTE IF NECESSARY)				
LOCATION OR FACILITY NAME				
LOCATION STREET ADDRESS				
LOCATION OWNER'S NAME			LOCATION PHONE NO.	

FILM PRODUCTION LOCATION INFORMATION

DATE AT THIS LOCATION	TIME(S) AT THIS LOCATION	NUMBER OF CREW	NUMBER OF ACTORS/EXTRAS	IS THIS A DRIVE-BY LOCATION?
DRIVE-BY ROUTE (ATTACH ADDITIONAL DETAILS/ROUTE IF NECESSARY)				
LOCATION OR FACILITY NAME				
LOCATION STREET ADDRESS				
LOCATION OWNER'S NAME			LOCATION PHONE NO.	

FILM PRODUCTION LOCATION INFORMATION

DATE AT THIS LOCATION	TIME(S) AT THIS LOCATION	NUMBER OF CREW	NUMBER OF ACTORS/EXTRAS	IS THIS A DRIVE-BY LOCATION?
DRIVE-BY ROUTE (ATTACH ADDITIONAL DETAILS/ROUTE IF NECESSARY)				
LOCATION OR FACILITY NAME				
LOCATION STREET ADDRESS				
LOCATION OWNER'S NAME			LOCATION PHONE NO.	

FILM PRODUCTION LOCATION INFORMATION

DATE AT THIS LOCATION	TIME(S) AT THIS LOCATION	NUMBER OF CREW	NUMBER OF ACTORS/EXTRAS	IS THIS A DRIVE-BY LOCATION?
DRIVE-BY ROUTE (ATTACH ADDITIONAL DETAILS/ROUTE IF NECESSARY)				
LOCATION OR FACILITY NAME				
LOCATION STREET ADDRESS				
LOCATION OWNER'S NAME			LOCATION PHONE NO.	

PRODUCTION VEHICLE INFORMATION

TYPE OF VEHICLE	LENGTH OF VEHICLE
WEIGHT OF VEHICLE	QUANTITY

PRODUCTION VEHICLE INFORMATION

TYPE OF VEHICLE	LENGTH OF VEHICLE
WEIGHT OF VEHICLE	QUANTITY

PRODUCTION VEHICLE INFORMATION

TYPE OF VEHICLE	LENGTH OF VEHICLE
WEIGHT OF VEHICLE	QUANTITY

PRODUCTION VEHICLE INFORMATION

TYPE OF VEHICLE	LENGTH OF VEHICLE
WEIGHT OF VEHICLE	QUANTITY

NOTE: ATTACH COPY OF THE AGENDA AND VEHICLE PARKING LOCATION(S).ADDITIONAL INFORMATION FOR THIS EVENT

Any event which occurs on a STATE road may require a State Highway Administration "Special Event Permit"

AGENCY/DIVISION CONTACT INFORMATION

FIRE MARSHALL (Safety Inspections)	410-887-4880	PUBLIC WORKS – TRAFFIC ENGINEERING (Road Closures)	410-887-3554
PERMIT PROCESSING (Temporary Structures, Tents, Stage, Etc.)	410-887-3900	RECREATION AND PARKS (Park and Facilities)	410-887-3822
POLICE DEPARTMENT – TRAFFIC MANAGEMENT (Police Services)	410-887-7361	STATE HIGHWAY ADMINISTRATION (Special Event Permit) If using State Roads Visit: https://www.roads.maryland.gov/pages/home.aspx	410-545-0300

*****MISCELLANEOUS PERMITS & LICENSES OFFICE USE ONLY*****

APPLICATION NO. _____	DATE RECEIVED _____	FEE PAID _____
DATE PAID _____	CASH RECEIPT NO. _____	DATE ISSUED _____
LOGGED _____	BY _____	